PennTRAIN Supervisory Skills Training (PSP)

Led By: Paul Caulfield, Dering Consulting April 4 & 5, 2018 Radisson Hotel Harrisburg 1150 Camp Hill Bypass, Camp Hill, PA 17011



TRAINING DETAILS

This Instructor Led Training (ILT) course has been designed for all supervisors and instructors that would like to take the next step in their career. Topics include supervisory skills, managing employees, conflict resolution, performance measurement processes, and more.

<u>TIME</u>

Wednesday, April 4, 2018 – 8:30 AM to 4:30 PM Thursday, April 5, 2018 – 8:30 AM to 4:30 PM

LODGING

Radisson Hotel Harrisburg

Block of rooms reserved for the nights of April 3 and April 4, 2018 Rate: \$105/night plus taxes Block Release Date: Thursday, March 22, 2018 (or when sold out) <u>Book online</u> or call (800) 333-3333 Free, onsite parking is available!

MEALS:

AM/PM Breaks and Lunch will be provided Please inform <u>Sara Bowden</u> of any dietary restrictions by Friday, March 30

FEE: \$190 per attendee

REGISTRATION INSTRUCTIONS:

- 1. Complete online training Track 1 and Track 2
- 2. Hit the "register" button after EACH section in Track 2
- Confirm your registration by contacting Sara Bowden at <u>sara@ppta.net</u> or (717) 234-7211 x101

Please make note of the <u>Cancellation Policy</u> for all PennTRAIN events.

Sara Bowden, Program Coordinator sara@ppta.net