

August 2010

PennTRAIN Update



Pennsylvania Transportation Resource
and Information Network



Training Schedule

Tuition for PennTRAIN classes are \$95 per day with the exception of maintenance courses that are a joint partnership with the Keystone Transit Partnership and PennDOT board training. There is no charge for either program. A new on-line registration is available at www.penntrain.net for all courses except the board and maintenance trainings.



Board Training

There is no charge for this course

PennDOT and PENNTRAIN have developed a board training program to be presented on-site or at a location of your choice. This 3 hour session is designed to emphasize the unique responsibilities of board members and their role in the community. It is important that Pennsylvania's public transportation systems operate effectively and efficiently and be positioned to maximize resources and opportunities. It is the responsibility of the transit board of directors to adequately understand how a system operates, including its legal responsibilities related to funding, planning, Act 44 and other related legislation and regulations. No matter how seasoned your board of directors is, this training will provide a fresh outlook on how a supportive and knowledgeable board of directors can enhance your organization. Brochure at www.penntrain.net

Maintenance Training

There is no charge for maintenance courses

New class schedule—Fall 2010



Email : cconaway@penntrain.net
for more information

TransitSCORE Program

The award winning, quality program for people in transit! Aimed at trainers and potential trainers in both urban and rural public transportation systems, TransitSCORE courses teach the skills and deliver the information needed by van and bus operators to provide Safe, Courteous, On-time, Reliable, Excellent Service. TransitSCORE is a 100 hour program but individual courses can be taken without enrolling in the entire program. **Class schedule: 8:00 AM—4:00 PM for all modules**



- **Passenger Assistance & ADA** - Aug. 23-26, 2010 *Instructors: Bob Schmitt, Mary Lee Spitz, Karen Hoesch*

Penn Stater Conference Center, 215 Innovation Blvd., State College, PA 16803, 800-233-7505, Room Block PENH10C

Rate \$99/night *Cut-off date for rooms is 7/23/10*

- **Customer Service/Conflict Avoidance** - Sept. 14-16, 2010 *Instructor: Randall Pine*

Penn Stater Conference Center, 215 Innovation Blvd., State College, PA 16803, 800-233-7505, Room Block PENI10K

Rate \$99/night *Cut-off date for rooms is 8/14/10*

- **Defensive Driving** - Oct. 5-6, 2010 *Instructor: Brenda Bennett*

The Nittany Lion Inn, 200 W. Park Ave., State College, PA 16803, 800-233-7505, Room Block PENC10Q

Rate \$99/night *Cut-off date for rooms is 9/4/10*

- **The Professional Trainer** - March 15-17, 2011 *Instructors: Bob Schmitt, Michael Noel*

The Nittany Lion Inn, 200 W. Park Ave., State College, PA 16803, 800-233-7505, Room Block TBD

Rate TBD *Cut-off date for rooms is 2/15/11*

Professional Supervisor Program (PSP)

Professional Supervisor/Manager Training is a multi-level series of courses for transit supervisors and managers. Completion of all four levels (100, 200, 300 and 400) leads to a Professional Supervisor/Manager Training Certificate. This program is based on the TransitSCORE model and offers high quality, practical and effective training for transit supervisors and middle managers. Student begin PSP training at Level 100 and move on consecutively through each level. Each course level requires three days of training. Homework assignments given in levels 100, 200 and 300 make up an important component of the program and the amount of time required to complete the assignments is manageable.

All Classes—Wyndham, 95 Presidential Circle, Gettysburg, PA 17325 717-339-0020 -*\$285 tuition/level*

Room Block: PennTRAIN \$99/night rate for all levels

Class schedule: 8:00 AM—4:00 PM, Evening session is included in Levels 200, 300 & 400

PSP 100 - Nov. 30, Dec.1 & 2, 2010 *Instructors: Bob Schmitt, Michael Noel, Jill Nagy*

PSP 200 - January 11-13, 2011 *Instructors: Bob Schmitt, Michael Noel, Jill Nagy*

PSP 300 - February 8-10, 2011 *Instructors: Bob Schmitt, Michael Noel, Carmen Daecher*

PSP 400 - March 8-10, 2011 *Instructors: Bob Schmitt & Michael Noel*



Mark your calendar for the following PPTA Events

Summer Meeting & Rodeo 8/14-16/10 (York) Brochure attached



Winter Meeting 11/4&5/10 (Indiana)
Spring Conference & Expo 4/27,28,29/11 (Lancaster)



National Transit Database Course

Hosted by PennTRAIN

October 13-14, 2010—State College, PA

NTI, in cooperation with the Federal Transit Administration (FTA), is offering a course to help transit professionals learn the necessary skills for reporting data to the NTD internet reporting website. Topics include:

- Benefits and impacts associated with the NTD annual reporting
- Defining the apportionments (i.e. Urbanized Area Formula Program—UAFP, Small Transit Intensive Cities—STIC, and fixed Guideway Modernization)
- “Who” reports and “What” to report
- NTD annual reporting website—functionality and automation
- The 6 standard NTD reporting modules (Basic Information, Financial, Asset, Service, Resource, and Federal Funding Allocation) as well as Declarations and Independent Auditor Statements
- 2010 report year updates

This course is intended for transit professionals whose responsibilities include some or all of the following related to the National Transit Database (NTD): reporting, statistical compilation, or other financial duties and activities. This is an introductory level course. The content is geared for people with little or no experience using the NTD reporting system.

This course is FREE to public transit agency employees and government employees involved with public transportation. To register for course, click here <http://nti.rutgers.edu/CourseInfo.asp?CourseNumber=TBP50-20> or visit www.ntionline.com

For more information please contact NTI Program Coordinator, Barbara Van Dyke at 732-932-1700 x 211 or email bvandyke@nti.rutgers.edu

NTI Instructors: William Menczer and Brian McCollum

Room reservations: The Springhill Suites, 1935 Waddle Road, State College, PA 16803, 814-867-1807, Room Block Group Code: PTRC, \$99/night, cutoff date is 9/12/2010



Questions?
Cindy Conaway
cconaway@pennttrain.net
1-800-847-0333